



SENATE HUMAN RESOURCE SERVICES

Applicants sought for

Senior Budget Analyst

The Senate is seeking to fill 2 Senior Budget Analyst positions for the Fiscal Services Division.

Job Summary:

Provides most advanced and responsible fiscal and other legislative and governmental consultation, research, liaison, and drafting support. Involves assisting the division director in planning, direction and review of division staff activities. Involves analysis of state agency budgets and program operations for the purpose of making recommendations for funding levels of state programs and program components and/or evaluating impact of program operations. Involves original and responsible technical research and drafting in gathering, analyzing, and presenting, orally and in writing, substantive and statistical data and in preparing fiscal and budgetary information and documents. Involves monitoring implementation, execution, and interpretation of budgets and appropriations. Involves use of independent judgment, tact, and professional discretion. Involves unusual or complex fiscal or budgetary research or drafting. Entails using networked personal computer. Entails overtime work, particularly prior to and during legislative sessions, and in-state travel.

In order to be considered for the position you must meet the following academic/experience criteria:

- (1) Possess a bachelor's degree preferably with a major in accounting, banking, business administration, economics, finance, political science, public administration, or statistics and seven years of experience in accounting, auditing, budgeting, business administration, public administration, or related areas; or
- (2) Clearly evidenced and demonstrated ability to perform work of Senior Budget Analyst subsequent to employment may be substituted for two years of required experience; or
- (3) Possession of a master's degree may be substituted for one year of required experience; or
- (4) Graduate training on basis of thirty semester hours may be substituted for one year of experience; or
- (5) A CPA certificate may be substituted for two years of required experience.

If you desire to be considered for one of the positions of a Senior Budget Analyst for the Senate Fiscal Services Division, please complete a [Senate Application](#) and email or hand deliver it to Brittany Desselle, Capitol Annex, Room B9, dessellb@legis.la.gov by 4:00 pm Wednesday, March 2, 2022.